



Meeting Minutes 02-07-2024 – Page #1 of 2

1. Meeting was called to order at 5:05 p.m.
2. Roll call of the Board of Trustees - Present: Scott Davis, David Schmidl, Stephanie Allan & Cindy Wingfield. Absent: Debbie Charlesworth.
3. Pledge of Allegiance led by David
4. Public comment on any agenda item, Open or Closed – None
5. Consent Calendar
 - A. January 10th, 2024 meeting minutes
 - B. January monthly claims

A motion was made by David and a second by Cindy approving the consent calendar. By a unanimous vote, the motion was approved.
6. Office Managers Monthly Report:
 - i. Burials for December = 7 // 5 Full // 2 Ash. Sold 3 PN and used 2 PN transferring \$2,175 to general fund. Total deposit for Jan \$25,944.29 // PN = \$7,432.49// Endow = \$2,600 // General = \$15,911.80 – No major purchases.
 - ii. Incidents/Safety Report – Had to call the Sheriff for two quads who busted through our back fence and fled through the cemetery. 1 of the 2 was caught with a stolen quad and felony arrest warrants. No major damage was done. The recent storm made a mess of the cemetery with downed limbs and trash everywhere. One stone was slightly damaged, we repaired, so old there was no family contact info. We should consider tree work in the upcoming budget.
 - iii. Correspondence – Deposit error caught when doing reconciliations, journal entry to correct. AT&T is doing away with landlines and converting everyone to digital. CPR expires in April, any trustees interested are welcome to attend. Form 700 is due before April 2nd. A portion of our tax revenue was deposited.
 - iv. Grounds Report – Mower 2 driveshaft and belt repaired. Bearings in tire went out, tire in bad shape, replacing whole tire assembly. Issues with back tire staying inflated, purchased new tire also. All repairs have been completed. Spray permit for District was renewed, confirmed that Trynton’s license is good through Dec 2024.
7. Board Discussion & Possible Action Items:
 - A. Section 6 custom bench request – Table, email states changes pending.
 - B. Stephanie made a motion not to exceed \$2,000 for the purchase of ground protection mats. David gave a second, motion passed.
 - C. Cindy motioned to accept the 2024 Berg & Chatfield payroll agreement, with a 2nd by Stephanie. All ayes, motion passed.
8. Closed Session – David made a motion to enter closed session. A 2nd by Stephanie. Entered closed session @ 5:23pm



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9. David motioned to reconvene to open session @ 5:28pm. Stephanie gave a 2nd.
10. No action was taken during the closed session.
11. No Trustee comments or discussion.
12. Adjournment – Stephanie motioned to adjourn the meeting at 5:31pm, with a 2nd from Cindy.
Meeting adjourned.

The next meeting is scheduled for Wednesday March 13th, 2024, at 5:00pm