



Meeting Minutes 04-08-2026 – Page #1 of 2

1. Meeting called to order at 5:04 p.m.
2. Roll call of the Board of Trustees - Present: Chair: Scott Davis, Vice Chair: David Schmidl, Cindy Wingfield & Stephanie Allan. Absent: Debbie Charlesworth
3. Pledge of Allegiance led by David
4. Public comment on any agenda item, Open or Closed – No public comment.
5. Consent Calendar
 - A. March 11th, 2026 Board Meeting Minutes
 - B. March Monthly ClaimsDavid motioned to approve the consent calendar. Stephanie gave a 2nd. Motion passed.
6. District Managers Monthly Report:
 - i. Burials for March totaled 6 // 4 Full // 2 Ash – Sold 5 Pre-needs // Used 1 transferring \$205 to general fund. Deposits for March totaled \$18,505.44 // \$9,520.50 in PN // \$1,600 Endowment // \$7,384.94 in General Fund
 - ii. Incidents/Safety Report – None to report
 - iii. Correspondences – Checked with the Sea-cadets program to see about adding a flag folding ceremony for Memorial Day. Due to conflicts in Iran they would get back to me on that. Flyover is still up in the air as they are unsure if they will be available. While budget prepping, Laurie noticed that the \$6,000 we set aside every year for land has not been moved over the last couple years. The money is there, not being put in the proper reserve account. Phones and Internet are working great and we got our first bill and it was half of what we were paying! We had a bill missed when inputting invoices. Claim was expedited, no fees accrued.
 - iv. Grounds – Spring is here! Guys have increased mowing schedule. Richard returns on the 13th and will look over all our equipment. Fingers crossed our irrigation repairs hold through Summer. North Butte maintenance and farmer mentioned the oak tree to the guys. Being that we are the Live Oak Cemetery and in the business of preservation and beautification, I would like to see the tree stay.
7. Board Discussion & Possible Action Items:
 - A. Stephanie made a motion to pass Resolution 26-04 Confirming Diagram and Continued Assessment and Ordering the Continued Levying and Collection of Assessments for Fiscal Year 2026-2027. Cindy gave a 2nd – Individual votes were taken with 1 Absent & 4 Yes
 - B. David motioned to approve the refund of overpayment on PN0109-1. A second came from Stephanie. All ayes, motion carried.
 - C. Payroll Transfer of \$70k from General Fund to Plumas Bank to cover payroll for Apr-June. Cindy made a motion, followed by a 2nd from Stephanie. Motion passed unanimously.



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8. Trustee Discussion and Comments - None
9. Adjournment – Stephanie motioned for adjournment at 5:28 pm. A second came from Cindy

The next meeting is scheduled for Wednesday May 13, 2026, at 5:00pm